



NOW HIRING!

PHOTOGRAPHER

BREAK THE MOULD.

BECOME THE MVP

THE ROLE

- CAPTURE AND PROCESS IMAGES UNTIL YOU ACHIEVE DESIRED RESULTS.
- WORK WITH THE BRIEF TO UNDERSTAND SPECIFICATIONS AND WORK
- CLOSELY WITH OUR ART TEAM TO DEVELOP THE CONCEPT
- MAINTAIN A GOOD UNDERSTANDING OF PHOTOGRAPHIC BEST PRACTICES & PROCEDURES
- TO HANDLE ALL ASPECTS OF VIDEOING AND EDITING



WE'RE LOOKING

FOR YOU

16- 24
YEARS OLD

ON
UNIVERSAL
CREDIT

NATIONAL
MINIMUM
WAGE

**PLEASE CONTACT YOUR WORKCOACH FOR A APPLICATION/ EMAIL:
KICKSTART@EASTENDTRADESGUILD.ORG.UK
DEADLINE FOR APPLICATION FEBRUARY 12TH**





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VIDEOGRAPHER

BREAK THE MOULD.

BECOME THE MVP

THE ROLE

- OPERATE VIDEO CAMERAS, ON LOCATION OR IN THE STUDIO
- COMPUTER EDITS VIDEO SEGMENTS ON A VARIETY OF DIGITAL FORMATS
- MAINTAINS EQUIPMENT INVENTORY AND FIELD AND STUDIO PRODUCTION SCHEDULES
- COMPLETES TROUBLE AND PREVENTIVE MAINTENANCE REPORTS ON VIDEO



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PERSONAL ASSISTANT

BREAK THE MOULD.

BECOME THE MVP

THE ROLE

- YOU WILL BE EXPECTED TO TOUCH BASE WITH THE CEO OR OPS MANAGER ON A REGULAR BASIS
- A VARIETY OF ADMINISTRATIVE TASKS AND MEETINGS DEPENDENT UPON THE CURRENT PROJECT
- SCREENING PHONE CALLS, ENQUIRIES AND REQUESTS, AND HANDLING THEM WHEN APPROPRIATE
- ORGANISING AND MAINTAINING DIARIES AND MAKING APPOINTMENTS



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NOW HIRING!

ICT TECHNICIAN

BREAK THE MOULD.

BECOME THE MVP

THE ROLE

- RESPONSIBLE FOR GENERAL MAINTENANCE OF COMPUTER EQUIPMENT
- WILL DIAGNOSE BREAKDOWNS AND FAULTS
- IDENTIFY TECHNICAL PROBLEMS
- SET UP, MAINTAIN AND REMOVE USER NETWORK ACCOUNTS
- INSTALL AND TEST NEW SOFTWARE



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